

**SOCIAL WORK SECTION
MEETING MINUTES
SEPTEMBER 23, 2009**

- PRESENT:** Eric Alvin, George Kamps, Daryl Wood, Mary Jo Walsh (connected via phone at 1:53 p.m.)
- STAFF:** Jeff Scanlan, Bureau Director; Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant
- GUESTS:** Cindy West, Upper Iowa University; Aaron Winden, National Association of Social Workers (NASW); Deborah Crane, Marquette University; Joanne Barndt; Bill Heiss, UW – Madison; Mary R. Weeden, George Williams College

CALL TO ORDER

George Kamps called the meeting to order at 9:17 a.m. A quorum of three (3) members was present.

APPROVAL OF AGENDA

Amendments to the Agenda:

- After Item “A” (open session) **ADD:** “Presentation of the Proposed Stipulations Signed after Mailing of Agenda” in the Disciplinary Proceedings Against:
 - Peter J. Nelsen, CSW (09 SOC 039)
- After Item “D” (open session) **ADD:** Discussion: How to Advise of - s. 457.25 Reporting Requirements
- After Item “D” (open session) **ADD:** Presentation by Division of Enforcement – Presentation to Social Worker Section on Summary Suspensions
- Prior to “Convene to Closed Session” (open session) Move “Other Section Business” prior to “Convene to Closed Session” and **ADD:** “Report to WAFCA Update – George Kamps”
- After Item “G” (closed session) **ADD:** “Deliberation of the Proposed Stipulations Signed after Mailing of Agenda” in the Disciplinary Proceedings Against:
 - Peter J. Nelsen, CSW (09 SOC 039)

MOTION: Daryl Wood moved, seconded by Eric Alvin, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JULY 29, 2009

MOTION: Eric Alvin moved, seconded by Daryl Wood, to approve the minutes of July 29, 2009 as published. Motion carried unanimously.

ADMINISTRATIVE REPORT

Jeff Scanlan conveyed that there is still a vacancy on the Social Worker Section for a certified independent social worker (CISW). This position may be difficult to fill due to the low numbers of CISW's in the state. Jeff Scanlan indicated that the Department may request a change in the statutory language concerning the Section's membership for the CISW position which would allow for the appointment of a "a social worker certified or licensed at the master's level" (i.e.; Licensed Clinical Social Worker – LCSW; Advanced Practice Social Worker – APSW; Certified Independent Social Work – CISW). Such a change may be implemented under a modernization bill.

The Section then received information regarding Secretary Jackson's Outreach Series initiative. The MPSW Joint Board has been identified as a candidate for an outreach event in the first quarter of 2010 in Milwaukee or the surrounding area.

It was noted that these outreach events include the Secretary, Department staff and potentially could include members of the Board. The outreach event would provide a platform for discussion, hearing questions and receiving feedback from stakeholders, credential holders and other interested parties on issues affecting the profession. The Section will discuss this at future meeting and will work to identify topics or issues for discussion, which impact the profession, such as education, practice, conduct, obtaining licensure, etc. The Section hopes to identify issues, which will also appeal to the public. Mary Weeden, George Williams College and Joanne Barndt provided input during this discussion.

Update – DRL Practice Question Procedure

Jeff Scanlan informed the Section of the new practice question project. This project resulted from the efforts of Megan Hummel, Ben Hanes and Rebecca McAtee, summer interns with the Division of Board Services. The intent of the practice question project was to develop an improved approach to questions the Department receives relating mainly to practice but also to credentialing and other related topics. A webpage is being developed which will field questions to appropriate staff and will provide additional resources for answering questions independently. This project ties into the Department's website redesign, which is anticipated for release in late 2009 to early 2010. The Section directed its attention to a memo in their packets, which requested feedback from the Section pertaining to the types of questions the Section would like posted on its new practice question page.

Joanne Barndt, provided a recommendation that the Department consider referring to this item as "scope of practice questions" as opposed to "practice questions" as individuals could misunderstand this to be related to exam preparation.

PRESENTATION OF PROPOSED STIPULATION AND ORDERS

DANIEL SCHACHT, LCSW (05 SOC 024)

Jack Zwieg, DOE Attorney, presented information on the case of Daniel Schacht, LCSW (05 SOC 024) and answered questions from the Section. This matter will be deliberated in closed session.

PRESENTATION OF PROPOSED STIPULATIONS SIGNED AFTER MAILING OF AGENDA

PETER J. NELSEN, CSW (09 SOC 039)

Jack Zwieg, DOE Attorney, presented information on the case of Peter J. Nelson, CSW (09 SOC 039) and answered questions from the Section. This matter will be deliberated in closed session.

REQUEST FROM MARQUETTE UNIVERSITY FOR SECTION APPROVAL OF THEIR SOCIAL WELFARE AND JUSTICE MAJOR FOR INCLUSION IN THE LIST OF NON-BSW MAJORS MEETING THE REQUIREMENT FOR THE SOCIAL WORK TRAINING CERTIFICATE (SWTC)

Deborah D. Crane, MSW, Marquette University, appeared before the Section to answer question regarding the schools request for approval to include its social welfare and justice major (non-BSW) as a qualifying major for the SWTC. Eric Alvin was designated to consult with Ms. Crane to adjust the major so that it qualifies for inclusion on the list of non-BSW majors which meet the requirements for the training certificate.

REVIEW OF REVISED APPLICATION MATERIALS FOR CLINICAL SOCIAL WORK LICENSURE (LCSW) BY RECIPROCITY

The Section reviewed changes to the LCSW reciprocity application forms, which were based upon the feedback provided by the Section at its last meeting. Jan Neitzel, Credentialing Specialist, joined the Section for review of the revised forms. The Section discussed a number of ways to clarify the content within the LCSW reciprocity application materials. Discussion comparing Wisconsin's licensing standards to those in other states ensued. It was determined that further revision to the application forms will be pursued. Comments were received from Bill Heiss, UW-Madison; Mary Weeden, George Williams College; and Joanne Barndt. This item will be carried over to the October meeting for further discussion.

**DISCUSSION: SOCIAL WORK TRAINING CERTIFICATE – COURSE
REVIEW AND APPROVAL PROCESS, ISSUES**

Eric Alvin provided a brief update to the Section. Cindy West, Upper Iowa University provided comments relating to this topic.

HEARINGS ON DENIAL OF APPLICATIONS FOR LICENSURE

Denial of Application for a Clinical Social Worker License – Melissa Hages

Melissa Hages appeared to address the Section regarding the denial of her application for a Clinical Social Work License. Four (4) documents were provided to the Section by Ms. Hages. This topic will be deliberated in closed session.

Denial of Application for a Clinical Social Worker License – Emily Plahna

Emily Plahna appeared to address the Section regarding the denial of her application for a Clinical Social Work License. Ms. Plahna two (2) documents in support of her appeal of the denial of her application for licensure and answered questions posed by the Section. , Larry DeRoo, Ms. Plahna's supervisor while in her internship with Lutheran Social Services, accompanied her to her denial hearing and spoke on her behalf. This topic will be deliberated in closed session.

**BOARD DISCUSSION ON ACCEPTANCE OF THE REQUIREMENT OF THE
SWTC INTERNSHIP TO BE ATTACHED TO A COLLEGE PROGRAM AS PER
THE RULE CHANGE THAT BECAME EFFECTIVE JULY 1, 2009
REVIEW OF DRAFT LANGUAGE FOR WHAT'S NEW**

The Section discussed the wording to be used on the Section's "What's New" pages located on the Department's website. The Section reviewed language that had been drafted by Colleen Baird, Legal Counsel, for online posting.

The Board also discussed the time frame for requiring internships submitted in satisfaction of the Social Work Training Certificate requirements. Jan Neitzel, Credentialing Specialist, joined the Section for discussion of this issue. Joanne Barndt and Mary Weeden both provided comments to the Section during the course of discussion. Colleen Baird will research language options pertaining to this topic.

MOTION: Eric Alvin moved, seconded by Daryl Wood, to approve the draft language for posting on the Section's "What's New" page(s) with authority to review and approve any amendments designated to George Kamps, Chair. Motion carried unanimously.

DISCUSSION: HOW TO ADVISE OF - S. 457.25 REPORTING REQUIREMENTS

The Section discussed the best methods for communicating s. 457.25 reporting requirements. This issue was identified as a possible agenda item for the Joint Board outreach event in 2010. Secretary Jackson has offered assistance in the form of a public relations effort to distribute information regarding the s. 457.25 reporting requirement.

Jeff Scanlan requested the Section's assistance in creating a short draft consisting of clear and concise language providing information about the statutory responsibility to report. Additional means of distributing knowledge of this reporting requirement was deliberated. The Section requested that contact with other State of Wisconsin agencies be pursued in order to expand the lines of communication to mental health and other facilities that may employ professionals affected by this statute. A suggestion was made to include a portion on ethical conduct, including s. 457.25 reporting requirements, in MPSW 20 and that discussion of this possibility be added to the October Joint Board agenda. Joanne Barndt participated in discussion of this topic.

MOTION: Eric Alvin moved, seconded by Daryl Wood, to request the Department to develop a strategy for publishing the chapter s. 457.25 reporting requirement. Motion carried unanimously.

PRESENTATION BY DIVISION OF ENFORCEMENT – PRESENTATION TO SOCIAL WORK SECTION ON SUMMARY SUSPENSIONS

Jeanette Lytle and Jack Zwieg, Division of Enforcement Attorneys, provided a presentation to the Section regarding the procedure surrounding summary suspensions. It was noted that the determination regarding the pursuit of a summary suspension pivots around whether the respondent poses an imminent danger to the public and whether prosecution can prove this danger by a preponderance of evidence.

The Section discussed the need to designate authority to a Section member to act as a liaison as Section meetings are not frequent. The Section concluded to defer additional discussion of this topic to its October meeting.

DISCUSSION ON OPTIONS FOR ADDRESSING DHS CERTIFIED PSYCHOTHERAPIST (A.K.A. UNLICENSED “3RD PARTY PROVIDER LETTER HOLDERS) ISSUES – BARRIERS TO LICENSURE, EFFECTS OF HFS 35, RECOMMENDATIONS TO MPSW JOINT BOARD

Jeff Scanlan provided background and advised the Section about issues about DHS psychotherapists (unlicensed providers who hold 3rd party provider letters (a.k.a. 3,000-hour letter, “Dan Crossman letter”), the sunset of this certificate and the affects of vendorship as it relates to this topic. The Section was asked to explore options it may choose to offer to unlicensed DHS psychotherapists affected by sun setting of the issuance of the authorization letter. The barriers and various factors relating to the

complication of this issue were discussed in detail by the Section. It was determined that this issue should be brought to the Joint Board for discussion.

STATUS OF RULES AND STATUTES

Jeff Scanlan provided the Section with a status report on s MPSW 1.11 relating to psychometric testing. The Section was notified about issues surrounding supervisory language within the draft and that this will be brought to the Joint Board in October. The language leaves no designation for who may provide supervision and fails to indicate a required level of training for a supervisor.

Also reported to the Section was that the changes to s. 457.02 pertaining to requirements for substance abuse and substance use disorder treatment by a licensee of the Joint Board, is still pending

APPROVAL OF PSYCHOMETRIC TESTING RECEIVED AFTER THE MAILING OF THE AGENDA

None.

SCREENING PANEL REPORT

Eric Alvin reported that the screening panel met by phone on August 27, 2009, at which time four (4) cases were opened and two (2) cases were closed. Additionally, two (2) cases were opened in between meetings. Today's screening panel reviewed three (3) cases of which two (2) cases were closed and one (1) case was opened.

SPEAKING ENGAGEMENT REQUESTS

George Kamps has been asked to conduct a session at the WI Chapter NASW Conference in Madison, WI on October 19-21, 2009 regarding the Licensed Clinical Social Worker application process.

MOTION: Eric Alvin moved, seconded by Daryl Wood, to authorize George Kamps to speak on behalf of the Section at the NASW Conference, October 2009. Motion carried unanimously.

CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL

Noted.

INFORMATIONAL ITEMS

None.

PUBLIC COMMENTS

None.

OTHER SECTION BUSINESS

WAFCA Update – George Kamps

George Kamps reported that a number of initiatives, from the meetings between WAFCA and the Section, have carried over from last year. George Kamps reviewed short and long-term collaborative goals with the Section. One of the topics discussed was the education of supervisor trainers. The Section indicated that this would be a good way to distribute information on s. 457.25 reporting requirements.

CONVENE TO CLOSED SESSION

MOTION: Daryl Wood moved, seconded by Eric Alvin, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Eric Alvin-yes; George Kamps-yes; Daryl Wood-yes. Motion carried unanimously.

The Board convened into Closed Session at 1:19 p.m.

RECONVENE TO OPEN SESSION

MOTION: Eric Alvin moved, seconded by Daryl Wood, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:02 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE

IMPAIRED PROFESSIONALS PROCEDURE (IPP)

None.

APPLICATION REVIEWS

None.

APPLICATION REVIEWS RECEIVED AFTER THE MAILING OF THE AGENDA

None.

DELIBERATION FOR APPLICATION DENIAL HEARINGS

Deliberation on Melissa Hages's Hearing on Denial of Application for a Clinical Social Worker License

MOTION: Eric Alvin moved, seconded by Daryl Wood, to deny Melissa Hages application by reciprocity for clinical social work licensure. The Section will apply the hours gained at near north Health Center towards the 3,000 hour clinical requirement. Motion carried unanimously.

Deliberation on Emily Plahna's Hearing on Denial of Application for a Clinical Social Worker License

MOTION: Eric Alvin moved, seconded by Daryl Wood, to approve Emily Plahna to move forward in the LCSW application process. Motion carried unanimously.

REQUEST FOR WAIVER OF CONTINUING EDUCATION REQUIREMENTS SUBMITTED BY CAROL PALMERT

MOTION: Daryl Wood moved, seconded by Eric Alvin, to grant Carol Palmert a waiver of her continuing education requirements with the exception of the four (4) hours of ethics and professional boundaries to be completed no later than six (6) months from September 23, 2009. Motion carried unanimously.

MONITORING

None.

**DELIBERATION ON OTHER MONITORING CASES RECEIVED AFTER
MAILING OF THE AGENDA**

None.

DELIBERATION OF PROPOSED STIPULATION AND ORDER

**DANIEL SCHACHT, LCSW
(05 SOC 024)**

MOTION: Eric Alvin moved, seconded by Daryl Wood, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Daniel Schacht, LCSW (05 SOC 024). Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATIONS
SIGNED AFTER MAILING OF AGENDA**

**PETER J. NELSEN, CSW
(09 SOC 039)**

MOTION: Daryl Wood moved, seconded by Eric Alvin, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order, in the matter of Peter J. Nelsen, CSW (09 SOC 039). Motion carried unanimously.

(Mary Jo Walsh was connected by phone at 1:53 p.m. to assist in deliberation and to vote with the Section.)

**DELIBERATION OF PROPOSED ADMINISTRATIVE WARNINGS RECEIVED
AFTER MAILING OF AGENDA**

None.

**DELIBERATION OF PROPOSED FINAL DECISIONS AND ORDERS IN THE
MATTER OF DISCIPLINARY PROCEEDINGS RECEIVED AFTER THE
MAILING OF THE AGENDA**

None.

**DELIBERATION OF PETITIONS FOR REHEARINGS SIGNED AFTER
MAILING OF AGENDA**

None.

**DIVISION OF ENFORCEMENT
CASE STATUS REPORT & DISCIPLINARY CASE CLOSINGS**

None.

APPROVAL OF APPLICATIONS

**SOCIAL WORK
FILE REVIEW
SEPTEMBER 22, 2009**

CLINICAL REVIEW

First Review

1. BEDRIN, DAVID-approved
2. DAUJOTAS, LISA-approved
3. BAHR, MEGHAN-approved
4. BIALKOWSKI, DONALD-denied
5. BURDA, ALISSON-approved
6. COURT, JOSHUA-intent to deny
7. HOLZMAN, REBECCA-intent to deny
8. HUNT, CYNTHIA-intent to deny
9. JOHNSON, JESSICA-intent to deny
10. KAVANAUGH, MELINDA-more information
11. MATTHEWS, COURTNEY-approved
12. MOHORICH, VICKI-approved
13. PAGEL, HOLLY-approved
14. PAGEL, MONA-approved
15. PARRISH, GREGORY-intent to deny
16. VEEDAHL, LESLIE-approved
17. WUERKER, DORENE-approved
18. ZAPALA, EDWARD-intent to deny
19. ZECHLIN, JENNIFER-approved

Second Review

1. COKER, MINA-denied
2. COOPER, JAIME-denied
3. SCHULLO, JEANNE-denied
4. SLOMSKI, CARRIE-denied
5. TEYNOR, COLLEEN-denied

HEARINGS

1. HAGES, MELISSA-final denial
2. PLAHNA, EMILY-approved

MISCELLEANOUS REVIEW

1. WAGNER, CHRISTIE-denied

SW TRAINING CERTIFICATES

1. ALONZO, CHRISTIE-experience-approved
2. AMBOS, HEIDI-experience-approved
3. BEAUCHAMP, AIMEE-degree-intent to deny
4. BLANCHAR, LACEY-experience plan-approved
5. GALLAGHER, DANIELLE-experience-intent to deny
6. HANSON, CHERYL-experience-approved
7. HARTER, VICKI-experience plan-approved
8. HUFFMAN, RENAE-experience-approved
9. JACKSON, EBONY-experience-approved
10. JOHNSON, KIMBERLY-experience-approved
11. LAWRENZ, LAURIE-course-intent to deny
12. MACIEJEWSKI, CORYNNE-course-intent to deny
13. MARLIN, COLLEEN-experience-approved
14. MCGOWAN, VIRGINIA-experience-approved
15. MILLIN, HEIDI-experience-approved
16. MINTER, KAREN-experience-approved
 - i. Course-more information
17. MILLER, KELLY-experience-approved
18. MOGREN, SUSAN-experience-approved
19. NEMKE, LENA-experience-intent to deny
 - i. Courses-1 course approved
 - ii. Degree-approved
20. PERRY, NICKI-degree-intent to deny
21. RADLEY, GENNY-experience-approved
22. RUEN, SHONDRA-course-intent to deny
 1. Degree-intent to deny
23. SCOTT, LUKICIA-experience-approved
24. SHREFFLER, ANGELA-experience-approved
25. SALAZAR, JANE-experience-approved
26. STEINMETZ, JENNIFER-degree-approved
 - a. Courses-2 courses approved
27. THOMA, LAURA-experience-approved

MOTION: Daryl Wood moved, seconded by Eric Alvin, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

DOE – Signature Collection

Signatures were collected for all required documentation

ADJOURNMENT

MOTION: Eric Alvin moved, seconded by Daryl Wood, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:07 p.m.